



Local Authority Representation
FALAFEL HEREFORD LTD
26.08.2026

I am an officer authorised under the Licensing Act 2003.

I refer to the application made for a Grant of a premises licence in respect of Falafel Hereford Ltd with consultation ending 14 September 2026

The Licensing Authority as a Responsible Authority do not object to this application, however they have the following representations to promote the licensing objectives and wish to see them applied to any premises licence granted to this location

The Prevention of Crime and Disorder

The Premises Licence Holder shall install and maintain a CCTV system at the premises giving coverage at all entry points and areas to which customers have access.

The CCTV system shall provide clear images in all lighting conditions.

The CCTV system shall continuously record whilst the premises are open for licensable activities and shall be capable of providing frontal identification of customers.

All CCTV recordings shall be retained for a minimum of 31 days and shall be date and time stamped.

A member of staff shall always be present on the premises whilst they are open who is capable of operating the CCTV system and able to facilitate viewing of CCTV footage upon the request of the Police and Authorised Officer of the Licensing Authority.

In the event of technical failure of the CCTV equipment a shift manager MUST report the failure to the Police on contact number 101 immediately and the licensing authority on

licensing@herefordshire.gov.uk

An incident log must be kept at the premises, and made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police, which must record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) any faults in the CCTV system or searching equipment or scanning equipment
- (f) any visit by a relevant authority or emergency service

The premises licence holder will ensure that a minimum of 2 (two) SIA registered door supervisors will be employed at the premises on, Fridays, Saturdays, and the Sundays before a Bank Holiday Monday, on Christmas Eve and New Year's Eve and on the evenings preceding all other Bank Holiday's from 23:00 until the end of licensable activities.

When employed externally door staff shall wear Hi-Viz reflective jackets or vests. When employed internally they shall be readily identifiable as door staff.

At all other times, the Premises Licence Holder or a person nominated by them in writing for the purpose will employ SIA door staff on a risk assessed basis. The risk assessment shall be in writing and shall be made immediately available on request to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police.

The Premises Licence Holder or a person nominated by them in writing for the purpose, shall maintain a register of door supervisors which shall be kept on the premises showing the names and addresses of the door supervisors, their badge numbers and shall be signed by the door supervisors as they commence and conclude duty. The register shall be made available on demand for inspection by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), or the Police or an authorised officer of the SIA.

No open containers containing alcohol shall be permitted on the premises at any time. Any alcohol brought onto the premises by customers shall be in a sealed and unopened container.

Public Safety

All staff shall wear clothing which identifies them as members of staff of the premises

Prevention of Public Nuisance

Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exists to the premises requesting the public to respect the needs of local residents and to leave the premises quietly.

Adequate refuse containers shall be located in the premises. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exists to the premises requesting the public to respect the area and ensure that litter is disposed of properly and in appropriate litter bins.

The shift manager will ensure that the area immediately outside the premises is regularly checked for litter during operating hours and that any litter found is disposed of appropriately

Protection of Children from Harm

No person under the age of 18 years shall be on the premises after 22:00hrs unless accompanied by an adult aged 18 years or over.

Regards

Licensing Officer
Herefordshire Council
Licensing Section, Herefordshire Council
Plough Lane, Hereford. HR4 0LE
Tel: 01432 261761
Email: licensing@herefordshire.gov.uk